PPG meeting

5th October 17

Carnon Downs Surgery

Present: Dawn Jonathan (New Practice Manager); Judy; Hilary; Nigel; Jean; Trevor;Geoff;Paul;Alison.

1. **Introductions**

The meeting opened with introductions to Dr Matthew Cuff and Dawn Jonathan - our new Practice Manager.

1. **Apologies**

Jodie

1. **Minutes last meeting**

Agreed

1. **Matters Arising**

No information on premises application at this time, funding agreed if completed within time frame.

1. **Carrick Meeting Update**

Nigel had circulated a report to all members prior to the meeting and we discussed issues arising from this. Chiefly, EConsult funding finished but this project may be revisited. Discussion of Minor Injury availability/out of hours cover; absence of Cardrew is being felt elsewhere. Carnon Downs can deal Minor Injuries save where obvious need for A&E perhaps fractures etc; financially this can be beneficial to the practice but is not widely known this type of service is available. Receptionists are trained to ‘triage; these types of calls.

* Action -DJ will check our out of hour’s message-what details it gives?
1. **Flu/Shingles Clinics**

Currently targeting specific groups and have been very successful so far-PPG can assist if available. CD Village Hall is raising funds for Solar Installation and will be attending to publicize that.

1. **Annual Plan / Future activities**

Geoff and Judy to meet with Dawn to discuss further and bring review to next meeting

1. **Any other Business**
* Notice Boards - what is their purpose can they be improved? Thoughts for next meeting.
1. **Date of Next Meeting**

01/02/18